

## VILLAGE OF HIGHLAND HILLS

### JOB POSTING

**POSITION TITLE: Laborer III CDL Class B    CLASSIFICATION NO.: 03-04**

**DEPARTMENT: Public Works**

**PAY RANGE: \$12.79 – \$13.87**

**FT/PT Status: Part-Time**

**REPORTS TO: Public Works Director**

#### **JOB SUMMARY:**

This position drives and operates vehicles (CDL Class B required) and/or other motorized equipment as needed. Schedule is performed under limited supervision. The employee is responsible for making decisions based on established policies and procedures.

#### **ESSENTIAL JOB FUNCTIONS:**

**The following list of essential job functions is not exclusive or all-inclusive. Other duties may be required and assigned.**

- Performs all duties in conformance to appropriate safety and security standards.
- Drives and operates CDL Class B vehicle or lower.
- From time to time may be required to complete department records.

**Desirable Training and Experience Required:** High school diploma or equivalent. Valid Commercial Driver's License (CDL Class B). Experience in general construction, street maintenance work or related Class B driving.

**Minimum Physical and Mental Qualifications:** While performing the duties of this job, the employee has the ability to perform heavy manual tasks for extended periods of time and the ability to frequently lift and/or move 25 pounds to 100 pounds. Ability to work safely; ability to communicate effectively verbally and in writing; ability to understand and carry out written and oral instructions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, and vibration.

The noise level in the work environment is usually moderate.

**Posting dates: applications being accepted**

***The Village of Highland Hills is an Equal Opportunity Employer, M/F/H. In compliance with the American's with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Complete job specifications remain on file in the Personnel Department. Seek application through Village of Highland Hills.***